



LINEN RENTAL

The process is easy and fun... Linen rentals from Hoosier Tent & Party Rental are affordable, convenient, comes with professional assistance and allows you to add your own personal touch to any event by choosing the color and fabric of your choice. Hoosier Tent & Party Rental offers high-quality rental linens for any event, big or small, including tablecloths, sashes, table runners, chair covers and napkins.

Planning an event can be stressful but that's where we come in! You simply pick out the color and fabric of your choice. Once you determine the length you prefer and quantity for each linen then we do all the work to make sure the linens are ready for your event.

1. Browse various colors and fabrics that we offer on our website. If you prefer to see the linens in-person, schedule an appointment with one of our Event Specialists.
2. Determine the length you prefer for each tablecloth. See Hoosier Tent & Party Rental's Linen Overlay Diagram our team put together just for you or speak with an Event Specialist.
3. Double check the quantity you are needing to make sure everything matches and you have linens for everything.
4. Reserving your linen rental with Hoosier Tent & Party Rental is fast and easy. One of our Event Specialists will put a quote together for you to review and approve. Once all required documents are returned and the 25% nonrefundable deposit is paid, then your rental will be reserved. If the event date is within 30 days then the balance must be paid in full.
5. Our team then starts to work hard to prepare for your event. We will make sure the linens are clean and ready to go for your event.
6. The linens will be sealed in a clear bag so you can easily remove them from the bag and start decorating. Yes, food and drinks will get spilled on the linens and yes, that is ok!
7. Once the linens arrive, we recommend taking them out of the bags immediately and placing them on the tables which will help reduce the creases. If you have a steamer, you are welcome to use it on the linens.
8. After the event, please make sure the linens are in a marked bag so they do not get thrown away or misplaced. Prior to putting them in a bag, we recommend counting them to make sure they are all there; otherwise, you will be charged for any missing linens.
9. Our team does a lot of work behind the scenes to prepare for your event, so as a courtesy to our team, please make sure all linens are free of food prior to putting them in the bag.

Our team at Hoosier Tent & Party Rental works hard to provide high-quality linens and offer top of the line rental equipment for any event. There are some things to keep in mind to prepare for your event. The linens have been used/washed multiple times, there can be a variation of up to a few shades of a color and also up to a few inches within the size. When there is a slight color matching issue, it does look worse when the cloths are right on top of each other. Once the tables are setup and spaced accordingly, it will all blend, and should not be as noticeable. We notice this even with brand new linens that are purchased. There will be creases as a result of the linens being folded and sealed in a bag. Some fabrics crease more than others which is out of our hands. We recommend placing the linens on the table as soon as they arrive and if you have a steamer then you are welcome to use it.

Final order for linens must be placed at least two weeks prior to your event. Once you are within 30 days of your event, if you reduce or cancel, you will not receive a refund.